

What is the state match, and what costs and contributions are acceptable to meet matching requirements?

Each state must provide a non-federal contribution (cash and/or in-kind) in the amount equal to **25 percent of the total amount of funds expended** for adult education and literacy activities in the State.

(In the case of outlying areas (e.g., Northern Mariana Islands), 12 percent of the total amount of funds expended for adult education and literacy activities must be provided.)

Examples of allowable matching or cost-sharing requirement criteria include:

- Allowable costs incurred by the grantee, sub-grantee or contractor;
- The value of the third party in-kind contributions applicable to the period to which the cost sharing or matching requirements apply;
- Valuation of donated services provided to a grantee or sub-grantee by individuals must be valued at rates consistent with those ordinarily paid for similar work in the grantee's or sub-grantee's organization;
- Employees of other organizations; and
- Valuation of third party donated supplies and loaned equipment or space.

Neither costs nor the values of third party in-kind contributions may count toward satisfying a matching requirement if they have been or will be counted toward satisfying a matching requirement of another federal grant agreement, federal procurement contract, or any other award of federal funds. Only allowable expenditures can be used to match. For example, a state could not match with funds from gardening, cooking or automotive repair classes it offers to adults through community education programs. (34 CFR Part 80.24)