

## Adult Basic Education (ABE)

serves . . .

- individuals who are 16 years of age or older and not enrolled in school
- unemployed adults
- institutionalized adults
- adjudicated youth and adults
- public assistance recipients
- displaced workers
- under-skilled workers
- individuals of limited English proficiency
- adults preparing for college entrance
- adults preparing for job obtainment and/or promotion
- adults preparing for enrollment in further education or training

enables . . .

adults to obtain knowledge and skills necessary for employment and self-sufficiency.

assists . . .

adults who are parents to obtain the functional skills necessary to become full partners in the educational development of their children.

prepares . . .

adults to enter post-secondary education.

For more information,  
call the  
**Adult Education Hotline**  
**1-800-642-2670**  
or log-on to  
**www.wvabe.org**



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# Build YOUR Skills for Success



with  
**Adult Basic Education**

Building Skills for Success   
WV Adult Basic Education

**All programs are FREE!**

Programs are sponsored by the West Virginia Department of Education's Office of Adult Education and Workforce Development, Regional Education Service Agencies (RESAs), and your local county Board of Education.

## Adult Basic Education Facts

- 25.4% of the adult population in West Virginia is in need of a high school diploma and/or skills to function effectively in the workplace. (2000 Census Data)
- ABE Programs are offered in all 55 counties.
- Special Learning Needs screening and referral services are available.
- The number of adults served through ABE has increased 41% over the last 19 years.



### Our Vision

To be a highly valued provider of quality educational programs that offer every adult in West Virginia an opportunity to build skills for success.

### Our Core Values

Quality  
Integrity  
Lifelong Learning  
Teamwork  
Service

### Our Mission

To enable adult learners to be literate, productive, and successful in the workplace, home, and community by delivering responsive adult education programs and services.

## ABE Curriculum Areas

- **Basic Skills Instruction in reading, writing, math, listening, and speaking**
- **Thinking and Learning Skills Instruction in decision-making, problem-solving, and reasoning**
- **Job-Readiness Skills Instruction in organization and time-management, goal-setting, career-planning, personal work traits, employee rights and responsibilities, job-search strategies, and unemployment survival**
- **Test Preparation for the GED, ASVAB, LPN, employment, college entrance, Civil Service, and others**
- **Life-Coping Skills Instruction in budgeting, nutrition, consumerism, parenting, and others**

## Instructional Strategies

- Individualized Instruction
- Group Instruction
- Computer-assisted Instruction
- Peer Tutoring
- Project Teaching
- Field Trips
- Resource Speakers

## Specialized ABE Programs

- **Workplace Education** for applicants and employees of new and existing businesses
- **Institutional Education** for adults incarcerated in state and regional jails
- **Distance Education** for home-based learners
- **Family Literacy** for parents and their children
- **Special Topics Classes** for adults who want to obtain a specialized certificate of completion in a particular area
- **Volunteer Literacy Programs** for adults with limited academic skills
- **English as a Second Language Programs** in pre-literacy, reading, writing, listening, speaking, grammar, U.S. Citizenship, cultural literacy, and TOEFL (Test of English as a Foreign Language) test preparation
- **Computer Literacy Instruction** in keyboarding, word processing, and other introductory skills

