

From: Patricia Tyler <ptyler@naepdc.org>
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Subject: NVC: GEPA Requirement for Local Provider Applications

NAEPDC



News, Views, and Clues

October 6, 2017

Dear Colleagues:

During Thursday's Shop Talk, we were reminded of the General Education Provisions Act (GEPA) Section 427 requirement that all applications for federal funding must include a statement regarding how the recipient will address certain statutory and other locally identified barriers to participation in the funded activities. All States and Territories receiving AEFLA funding will need to require this statement from providers when provider grants/contracts are renewed for the next year.

Our thanks to colleague Stefany Deckard for sharing the following excerpts from the Florida RFP, as an example of how to address the requirement.

1. **GEPA language found in *General Information Section* of the RFP**

General Education Provisions Act (GEPA) - For Federal Programs

Grantees must provide a concise description of the process to ensure equitable access to, and participation of **students, teachers, and other program beneficiaries with special needs**. For details, refer to: <http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf>.

2. **GEPA language found in *Narrative Section* of the RFP**

General Education Provisions Act (GEPA) – For Federal Programs

Grantees must provide a concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details, refer to: <http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf>.

The GEPA, one-page response is not included in the thirty-page maximum for the Narrative Section.

3. **GEPA language found in Application Checklist of the RFP**

**Adult Education and Family Literacy
Adult General Education
Fiscal Year 2017-2018**

APPLICATION REVIEW CRITERIA AND CHECKLIST

- Include this form in the application package and place all items requested in the order indicated below.
- Include only the items requested.
- Place page numbers at the bottom on every page consecutively, beginning with the DOE XXX as Page 1 of the application package. Page numbers written by hand are permissible if electronic numbering is a problem.
- Place a binder clip in the upper left corner of the complete application package (no spiral bindings, notebooks or cover pages).

PLACEMENT ORDER	ITEM	APPLICANT	DOE STAFF check appropriate box below	
		Indicate Page Numbers Below	Complete	Incomplete
1	DOE XXXX, Project Application – with original signature			
2	DOE XXXX, Budget Narrative Form			
3	Projected Equipment Purchases Form or other equipment documentation - <i>if applicable</i>			
Narrative Components				
4	1. Regional Needs Assessment			
	<ul style="list-style-type: none"> • 1-D. Adult General Education Enrollment and Performance Form, 2017-18 			
	2. Serving Individuals with Disabilities			
	3. Past Effectiveness			
	<ul style="list-style-type: none"> • 3-B. Adult General Education Past Effectiveness Chart 			
	4. Alignment with One-Stop Partners and Coordination with Other Agencies			
	<ul style="list-style-type: none"> • 4-E: Alignment with LWDB Plan Executive Summary 			
	5. Intensity, Duration and Flexible Scheduling			
	<ul style="list-style-type: none"> • 5-A. Program Offerings Form, 2017-2018, Adult General Education • 5-B. Program Schedule by County and Site Form, 2017-2018 Adult General Education 			

PLACEMENT ORDER	ITEM	APPLICANT	DOE STAFF check appropriate box below	
		Indicate Page Numbers Below	Complete	Incomplete
	6. Evidence-Based Instructional Practices and Reading Instruction			
	7. Effective Use of Technology and Distance Learning			
	8. Facilitate Learning in Context			
	9. Qualified instructors and Staff			
	• 9-D. Adult Education Personnel Chart			
	10. Partnerships			
	11. Support Services			
	12. High Quality Information and Data Collection Systems			
	• 12-F. Student Data Summary/Screen Shot(s)			
	13. Integrated English Literacy and Civics Education (if applicable)			
	14. Family Literacy Services (if applicable)			
	15. Budget Narrative			
	• 15-C. Maximum Allocation Form, Adult General Education Grant			
	• 15-D. Adult General Education Assurance and Acknowledgement Form			
	16. Support for Strategic Plan			
	17. General Education Provisions Act (GEPA) – one page			
5	18. Dissemination Plan			
	Attachments			
6	MOU with LWDB and/or Contractual Service Agreements – <i>if applicable</i>			
7	Project Performance and Accountability Form			
8	Program Income - <i>if applicable</i>			
9	Risk Analysis (DOE XXX or DOE XXX) - <i>if applicable</i>			
10	Application Review Criteria and Checklist Form (must be last page)			

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A Resource for Adult Education State Directors and their Staff Members

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