



EMPLOYMENT OPPORTUNITY

Morehead State University

Director, Adult Education Academy

Morehead State University is recognized as one of the top public universities in the South by U.S. News & World Report. MSU continues to be much more as it strives toward becoming an even greater institution while making a lasting impact on the students of Eastern Kentucky and beyond. We are always looking for quality employees to help the University aspire to be the best public regional university in the South. We are accepting applications for a full-time, fixed term position as **Director** of the Adult Education Academy.

Responsibilities: Provides for the overall management and operation of the Adult Education Academy in conjunction with Kentucky Adult Education/Council on Postsecondary Education (KYAE); manages the budget; coordinates strategic planning; selects and supervises staff; and ensures the overall operation of the Academy; serves as project leader for planning teams formed for activities of the Academy and KYAE; serves as lead instructor/facilitator for the professional development developed by the Academy and approved by KYAE; represents the Academy at meetings of KYAE-funded professional development providers; performs other job-related activities.

Qualifications: Master's degree and five years teaching experience are required. The candidate must demonstrate an understanding of adult education and have experience in managing adult education programs. The candidate must demonstrate clear evidence of strong verbal and written communication skills. Also, clear evidence of strong planning, leadership, and organizational capabilities is required.

Desired Qualifications: Other desired attributes are an earned doctorate in adult education or a related field and demonstrated progressive management experience in adult education.

To apply, visit: www.moreheadstate.edu/employment to complete the MSU Application for Employment and upload a cover letter and resume with contact information for three references by **February 16, 2015**. We are an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply.