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**To:** Undisclosed recipients;

**Subject:** NVC 073114 Registration Information: 2014 NTI (National Training Institute for State Directors and Their Staff Members)

**Date:** Fri, Sep 26, 2014 6:32 am

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**SECOND REMINDER:** This is a second reminder to register for the National Training Institute for State Directors and their staff members November 11-14, 2014 in San Francisco. Details and working agenda are below.

1. We are working closely with OCTAE to identify those sessions on which they want “consultation” which I take to mean they will be developing guidance and regulations and they want to try out ideas on you and get your feedback--which is a great thing to happen. We will not know those topics until late September probably. Those are the “consultation sessions.”
2. For the “best practices sessions” we will identify mandates for which we have many resources. For example, for the four required state leadership topics our plans are to collect best practices in the next two months and host them on our website so you can pull down the ones you prefer. We will spend a bit of time at the NTI reviewing those for you and hopefully adding to them.
3. For the remainder of the topics of interest (and there are many), we will select a number of critical ones to review so that you understand the applications and implications of each for your leadership and management at the state and local levels.
4. Lastly we will help you think through a timeline for preparation of the state plan.

## ***NAEPDC***

### ***News, Views, and Clues***

July 22, 2014

**National Training Institute**

**For**

**Adult Education State Directors and Their Staff Members**



## **Sheraton—Fisherman's Wharf**

**San Francisco, CA**

**November 11-14, 2014**

Congress has passed and the President has signed the Workforce Innovation and Opportunity Act (WIOA) which will radically change the way adult education is planned, implemented and evaluated in your state. WIOA includes mandates for Unified State Plans involving other agencies, mandated state leadership activities, new data system requirements, critical requirements for local program planning and management to mention only a few of the critical mandates and requirements.

Because of the Unified Plan requirement and the required collaboration at the local/regional level, you need to be fully familiar with the WIOA provisions and have a command of your rights and responsibilities at the state level and be prepared to guide the mandated collaboration, planning, implementation and evaluation at the local/regional level in your state.

This year's National Training Institute (NTI) is being planned in collaboration with the US Department of Education's Office of Career, Technical and Adult Education. By participating in the NTI, your state will:

1. have command of critical provisions/requirements/mandates in the Act
2. be prepared to fulfill your responsibilities and guide your agency's requirements in designing the new Unified State Plan beginning in early 2015 when the Departments of Education and Labor publish draft regulations and guidance
3. discuss best practices for guiding your local programs in negotiating with the many partner organizations required in the local/regional plans.
4. acquire best practices for implementing the new provisions and aligning your state system to the numerous new provisions and mandates, and
5. create a set transition benchmarks to ensure your agency's responsibilities under the Unified State Plan and system adjustments are completed in a manageable, timely manner.

As the draft **agenda below** outlines, the NTI is packed full of information and successful state strategies and best practices that you can adapt for your state.

## Institute Registration

To register for the NTI, go to the URL below. You will be asked to create a username and password. Payment can be made by credit card, check or purchase order.

**Registration Fee:** (includes breakfast and lunch daily, dinner one evening, all breaks, and all training materials)

\$300 – Staff from Member States

- (Member States are those who have paid NAEPDC dues for 2013-2014 or 2014-2015)

\$1,000 – individuals from Non-Member States and other individuals or organizations

**Registration Website:**

<https://www.regonline.com/naepdcncsdaenationaltraininginstitute2014>

## Hotel Registration

The hotel rate is \$159 (+15.6% tax). Hotel reservations can be made by phone by October 21, 2014:

**Toll Free Phone Number: 888.627.7024**

**Group Name: NAEPDC State Directors Meeting**

## Draft Agenda

### Becoming an Expert on the Workforce Innovation and Opportunity Act

**Format:** The NTI includes three types of sessions. The type of session will vary with the topic.

**Review Sessions:** Sections of WIOA will be analyzed and discussed to ensure a thorough understanding of the provisions with emphasis on the roles and responsibilities at the state and local levels;

**Consultation Sessions:** These sessions will give you the opportunity to provide feedback and consultation to the OCTAE on selected critical WIOA topic areas; **and**

**Best Practices Sessions:** These sessions will give you the opportunity to hear best practices that address selected WIOA mandates.

**Tuesday, November 11, 2014**

**6:00 – 8:00 pm Networking Reception and Welcome**

**Wednesday, November 12, 2014**

**Becoming an Expert on the Workforce Innovation and Opportunity Act:**

- **Title I provisions will include some of the following:**
  - **Critical definitions**
    - **Core Programs**
    - **Individuals with barriers to employment**
    - **Career Pathways**
  - **The State Directors role on the State Workforce Investment Board: The state director is a required partner**
  - **The Unified State Plan**
    - **Components**
    - **Adult Education's role and responsibility**
  - **The Local Plans**
  - **The Performance Accountability System (PAS)**
    - **ONE SET OF performance measures for all titles**
    - **Your responsibility for the a share of the cost of the PAS**
  - **Technology-enabled intake and case management information system**
  - **The One Stops**
    - **Negotiating Infrastructure Costs**
  - **Data Systems requirements**

**Thursday, November 13, 2014**

**State Leadership:** For the first time there are four **REQUIRED** state leadership activities. This session 1) focuses on the best practices for each of the four and 2) provides you with consultation time with like-states to plan how to engage the leadership in your state to select from those best practices in order to comply with these four requirements:

1. **Alignment of adult education services with the core program partners to include career pathways**
2. **High quality professional development including**

- a. Essential components of reading
  - b. Special learning needs
  - c. Co-enrollment (required)(sec. 231b)
  - d. Volunteer training
3. Technical assistance to local providers including
    - a. Research based practice
    - b. Their role as one-stop partners
    - c. Use of technology
  4. Monitoring and evaluation of and improvement in adult services

Friday, November 14, 2014

**Timetable: Using the Transition Provisions in Title V, create benchmarks of activities that are required in order to meet the Unified State Plan and local plan requirements. This benchmark document can then be adapted by your state partners in meeting the requirements of the plan.**

12:00 noon Wrap-up and Evaluation

**All NAEPDC News, Views, and Clues are archived at:**

**[http://naepdc.org/news\\_views\\_clues/nvc\\_home.html](http://naepdc.org/news_views_clues/nvc_home.html)**

Keep up the good work. Let me know when we can help.

# NAEPDC

***A Natural Resource For Adult Education State Directors and their Staff Members***

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