

Subj: **NVC 211013 Job Opening-Alabama**  
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**NAEPDC**  
*News, Views, and Clues*  
May 21, 2012

**Job Opening--Alabama**

**POSITION ANNOUNCEMENT**

**VICE CHANCELLOR FOR ADULT EDUCATION**

The Alabama Department of Postsecondary Education is accepting applications for the position of Vice Chancellor for Adult Education. The Vice Chancellor for Adult Education provides leadership and technical assistance to the adult education and GED testing programs of the state's community college system. Qualifications include a minimum of a Master's degree from an accredited college or university in adult education, continuing education, business administration, human services, or a related field is required; terminal degree of the same nature is preferred; seven years of documented experience in a related field, such as adult education, workforce development, or continuing education is required; seven years of demonstrated experience managing federal grant programs including compliance and pre- and post-award contract administration is required; seven years of demonstrated supervisory experience including the planning and organizational experience necessary to develop a positive, productive work environment is required; demonstrated knowledge and understanding of the Adult Education and Family Literacy Act including its purpose, planning requirements, reporting requirements, and the required, permitted, and prohibited uses of funds is required; demonstrated experience in successful project management and policy development including the ability to interpret, synthesize, and apply research data is required; ability to communicate effectively using oral, written, and interpersonal skills is required; teaching experience is preferred. Salary is commensurate with qualifications and experience. **Applicants must submit a current resume, a completed Department application form, a letter of interest describing qualifications, a list of four references with contact information, and a copy of unofficial transcripts to the Human Resources Division, Alabama Department of Postsecondary Education, Post Office Box 302130 (135 South Union Street), Montgomery, Alabama 36130-2130. Complete application packets must be received no later than 5:00 p.m., January 6, 2014. An application form may be downloaded at <http://www.accs.cc/downloads/app1b.pdf>. We will accept applications by mail, hand delivery and emailed in PDF format only. For additional information contact Dianne Becknell at 334-293-4609 or [dianne.becknell@dpe.edu](mailto:dianne.becknell@dpe.edu). The Alabama Department of Postsecondary Education is an Equal Opportunity Employer.**

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[http://naepdc.org/news\\_views\\_clues/nvc\\_home.html](http://naepdc.org/news_views_clues/nvc_home.html)

Keep up the good work. Let me know when we can help.

## NAEPDC

*A Natural Resource For Adult Education State Directors and their Staff Members*

*Dr. Lennox L. McLendon, Executive Director*

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