



May 28, 2004

**Please respond by the June 4 deadline.**

### Application to Participate in TECH21's Project STAIT

State: \_\_\_\_\_

Date: \_\_\_\_\_

State Director Name: \_\_\_\_\_

Staff Member to take the lead (if other than the State Director): \_\_\_\_\_

Address:

Phone:

FAX:

Email:

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This application signals your agreement to the following:

1. NCAL and NAEPDC will provide technical assistance (funded by TECH21) to the state to 1) design, conduct and analyze a technology audit, and 2) develop a plan for the state's technology activities. Expenses for activities within each state are the responsibility of the participating state.
2. Establish a workgroup of staff and/or practitioners to help guide your participation in STAIT and have earmarked funds to support the work of the workgroup.
3. Conduct a technology audit the summer of 2004.
4. Use the results to develop a state technology expansion plan that might focus on learner instruction and/or professional development.
5. Earmark funds to support a pilot testing process during 2004-2005.
6. Plan for full implementation after successful pilot testing.
7. Participate (as State Director or my representative) in a meeting in the D.C. area in mid-September (at TECH21 expense, if available), or electronic meeting to develop the technology plan and prepare for pilot activity.
8. Share information with participating states on progress and challenges.

Narrative: Add a one paragraph narrative describing what you hope to accomplish by participating in this collaborative and how it will benefit adult education in the state.

