



NAEPDC

National Adult Education Professional Development Consortium



**Plan of Work
2006-2008**

July 13, 2006

Executive Committee Members

<p>Israel D. Mendoza (WA), Chair Term expires June, 2007 Phone: (360) 704-4326 Fax: (360) 664-8808</p>	<p>Bob Bickerton (MA), Past Chair Term expires June, 2007 Phone: (781) 338-3800 Fax: (781) 338-3394</p>
<p>Karen Liersch (AZ) Term Expires: June, 2007 Phone: (602) 258-2410 ex. 200 Fax: (602) 258-4986</p>	<p>Mary Katherine Moen (NV) Term Expires: June, 2007 Phone: (775) 687-9167 Fax: (702) 687-9114</p>
<p>Jennifer Foster (IL), Treasurer Term expires June, 2006 Phone (217) 785-0171 Fax (217) 785-0090</p>	<p>Barry Shaffer (MN) Term expires, June, 2006 Phone (651) 582-8442 Fax (651) 634-5154</p>
<p>Patricia Bennett (MD) Term expires, June, 2007 Phone (410) 767-0168 Fax (410) 333-2099</p>	<p>Mary Ann Jackson (WI) Term expires June, 2007 Phone (608) 267-9684 Fax (608) 266-1690</p>
<p>Rebecca Dyer (ME) Term expires June, 2006 Phone (207) 624-6755 Fax (207) 624-6731</p>	<p>Linda Warner (IN) Term expires June, 2006 Phone (317) 232-0521 Fax (317) 233-0859</p>



NAEPDC Staff

Executive Director

Dr. Lennox L. McLendon

lmclendon@naepdc.org

Telephone: 202-624-5250

Executive Assistant

Vonda Burns

vburns@naepdc.org

Telephone: 202-624-5250

Policy Analyst

Lynn Selmser

lselmser@cox.net

Telephone: 703-560-5541

Professional Development

Kathi Polis

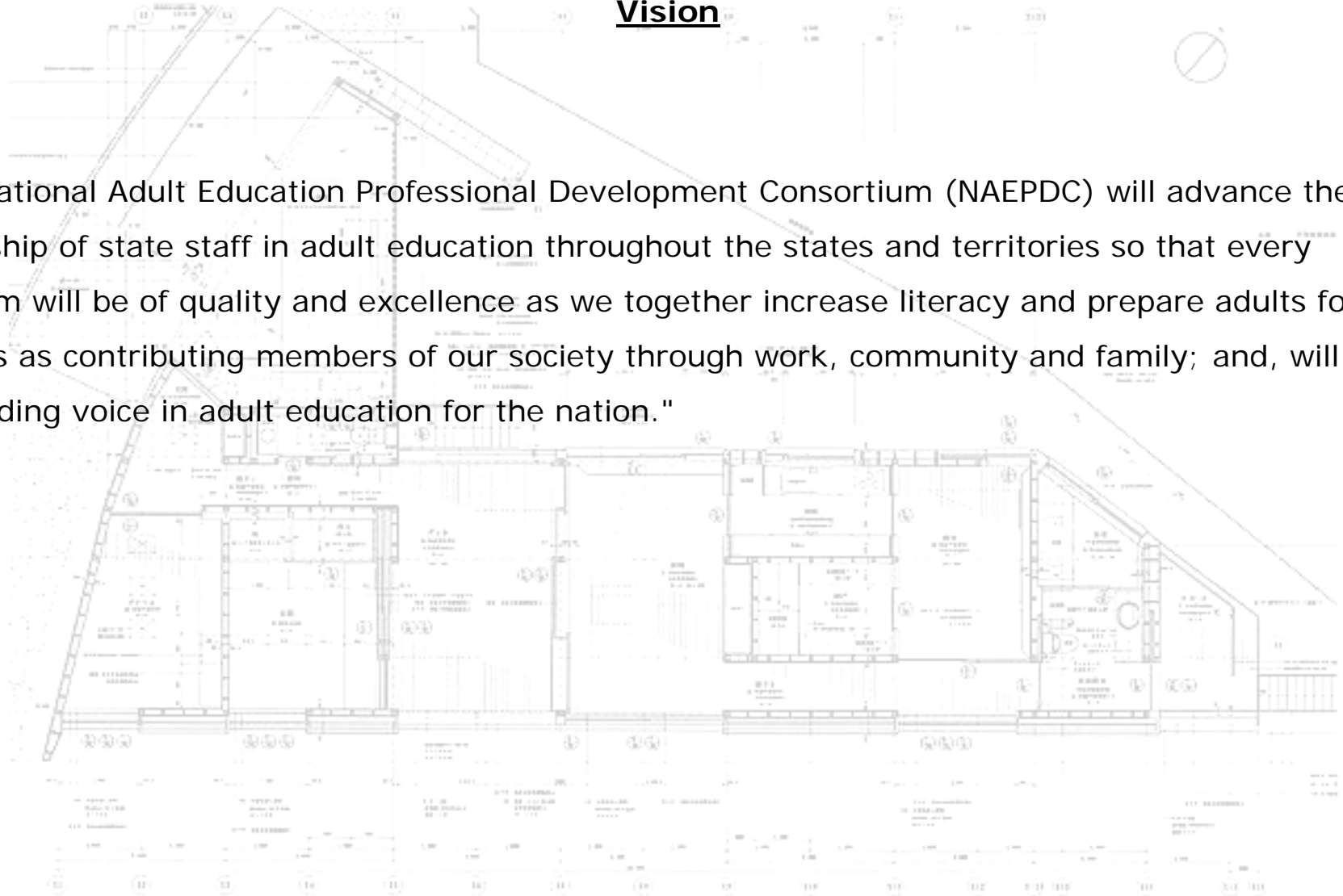
polis123@adelphia.net

Telephone: 540-374-2369



Vision

"The National Adult Education Professional Development Consortium (NAEPDC) will advance the leadership of state staff in adult education throughout the states and territories so that every program will be of quality and excellence as we together increase literacy and prepare adults for success as contributing members of our society through work, community and family; and, will be the leading voice in adult education for the nation."



Mission

Principles & Values

The following are the guiding principles of the **NAEPDC**:

- We are committed to providing assistance to the membership to assure quality and excellence through continuous improvement in adult education programs;
- We are committed to constancy of purpose;
- We are customer driven;
- We are committed to the effective use of technology;
- We believe in collegial leadership;
- We hold a comprehensive perspective;
- We use statistical tools and problem solving processes as we continue on the path toward quality improvement; and
- We share an understanding of the diverse culture of adult education

Objectives

The objectives of the **NAEPDC** are:

- To offer staff development programs to members and their staff so they are prepared to provide leadership;
- To keep all state directors informed and provide staff development opportunities on policy discussions taking place in Washington, D.C. or other world centers which impact upon adult education;
- To keep all state directors informed and provide staff development opportunities primarily on federal legislative issues and secondarily on state legislative issues which impact adult education;
- To provide opportunities for the membership to debate and reach consensus position on the issues for distribution and dialog with interested individuals and organizations;
- To maintain a database or collaborate with others who maintain databases on targeted research which impacts upon adult education;
- To provide public relation materials to the membership and others which promote the quality and excellence of adult education programs; and
- To maintain a presence on selected committees and with various organizations as we accomplish our goals, carry out our mission and reach for our vision.



Initiative	Strategy	Accomplishments				Goal
		December 31 2006	June 30, 2007	December 31 2007	June 30, 2008	
1. Partnerships						
1.1 OVAE	1.1.1 Clarify roles with OVAE.					Agreement on the roles of OVAE and NAEPDC.
	1.1.2 Resolve Workgroup issues with OVAE and support pre- and post- workgroup activities of the workgroup members.					Ensure broad-based input into OVAE decisions and keep the field informed regarding initiatives and direction.
1.2 Research	1.2.1 Present research findings through Professional Development venues.					Directors discuss findings, applications, and implications and plan program improvements.
2. Professional Development						
2.1 New Directors' Services	2.1.1. Provide mentoring services for all new state directors.					New directors gain the immediate knowledge, skills, and understanding needed for their new job.
	2.1.2. Coordinate new director services with OVAE new director orientation & services.					New director services complement not compete with OVAE services.
	2.1.3. Provide matching and web resources for new directors.					New directors have the information and resources they need for their new job including expertise from experienced directors.
	2.1.4. Conduct a new directors' institute.					New directors gain the in-depth knowledge, skills and understanding needed to carry out their job functions.



	2.1.5. Provide a regional “buddy” system for new directors after the mentoring period.					Support for new directors continues after the mentoring cycle is complete.
2.2. State Framework						
	2.2.1. Develop a framework for state directors regarding a model adult education state system—what are its components, what are the elements of each of those components, and what are the options for building those components that match the uniqueness of the state.					
	2.2.2. Use the framework to inform policy development.					NAEPDC policy decisions have continuity, sequence and integration.
	2.2.3. Use the framework to inform professional development.					Professional development decisions have continuity, sequence and integration.
	2.2.4. Use the framework to inform resource development.					Resource development decisions have continuity, sequence and integration.
	2.2.5. Use the framework to inform new director services.					New director services have continuity, sequence and integration.
2.3 Professional Development Delivery System	2.3.1. Conduct an annual National Training Institute.					Directors and staff gain in-depth knowledge, skills and understanding needed to lead their states.



	2.3.2. Provide electronic, just-in-time newsletter, News, Views, and Clues.					Directors have up-to-date information, opinion, and strategies that are archived for future reference.
	2.3.3. Provide web based state resources via the State Resource Library.					Directors have accessible resources of alter-native and options for all program development functions.
	2.3.4. Provide links to other web resources.					Directors have one source for links to other web resources.
	2.3.5. Connect state directors/ staff with specific needs with state directors/staff with that expertise.					Directors who need to talk to a colleague who is experienced with a particular issue contact NAEPDC and are connected with an experienced colleague.
	2.3.6. Facilitate collaborations among groups with specific interests.					NAEPDC monitors and anticipates state issues and Directors have access to issue workgroups.
2.4. Critical Topics	2.4.1 Build resources & professional development to help states develop professional development systems for teachers, tutors, & program managers.					Every state has a professional development system that responds to the orientation, systems, core, and program expansion needs of each teacher, tutor and program manager.
	2.4.2. Build resources and professional development to help state directors use the State Directors' Self Assessment and plan for improvements.					Every director assesses her/his systems and plans and implements program improvement initiatives.



